LOCAL AUTHORITIES’ REFERRAL PATHWAY FOR ADULT VICTIMS OF MODERN SLAVERY

Please refer to the detailed 12 Step Process guide which corresponds with the boxes’ steps below.

**STEP 01**
A PROFESSIONAL IDENTIFIES OR IS MADE AWARE OF POTENTIAL VICTIM(S) OF HUMAN TRAFFICKING AND/OR SLAVERY (PV)

**STEP 02**
CRISIS RISK ASSESSMENT
In emergency cases where immediate threat to potential victim (PV) or related individuals or emergency medical treatment is needed or PV is still in the place of exploitation please call police on 999. For queries, ring the Modern Slavery Helpline (0800 012 1700) or the NCA (0844 778 2406). A telephone should be made available to contact your Council’s translation services provider to assist in communication with the potential victim if they are not from the UK. E.g. Language line’s contact number is 0845 310 9900.

**STEP 03**
CONTACT YOUR MODERN SLAVERY SPECIAL POINT OF CONTACT (SPOC) OR ADULT SAFEGUARDING LEAD AS SOON AS POSSIBLE
Once responsibility for the potential victim is handed over, put concerns in writing to ensure audit trail.
END OF PROCESS FOR INITIAL REFERRER.

**STEP 4-5**
CARRY OUT AN INITIAL NEEDS AND RISK ASSESSMENT STRATEGY MEETING WITHIN 24HRS

**STEP 06**
EXPLAIN NATIONAL REFERRAL MECHANISM (NRM) PROCESS TO PV
To ensure consent is informed it may be appropriate to seek independent legal advice.

**STEP 07**
COMPLETE NRM FORM, GET PV TO SIGN
Email at nrm@nca.x.gsi.gov.uk. If using TSA support, email form also to: mst@salvationarmy.org.uk.

**STEP 08**
PRE RG HOUSING (SEE STEP 5 OF THE PROCESS GUIDE)
The local authority must adhere to safeguarding and duty of care processes.
If PV has NRPF and there is no duty to provide housing/support under other safeguarding/human rights legislation contact the Salvation Army (TSA) for accommodation &/or outreach support (0300 303 8151), including Pre-RG housing, subject to assessment if PV is destitute.

**STEP 10(i)**
RECONSIDERATION?
Ask for the decision to be reconsidered. If refused, then this can be challenged via judicial review or in some cases via Tribunal on an immigration application.

**STEP 10(ii)**
CONSIDER DLR OPTIONS & SEE STEP 11

**STEP 09**
45 DAY RECOVERY AND REFLECTION PERIOD
If PV is rehoused outside borough, advocate should contact TSA safe house’s local authority (LA), and ensure they have all relevant documents. Ask new LA, with the safe house, to develop an exit plan for PV. Original advocate should follow up in 45 days.

**STEP 11**
CARRY OUT ASSESSMENT OF NEED/RISK
Carry out second needs & risk assessment re housing, benefits, ESOL, training, non-statutory support, legal needs incl. immigration. Safeguard the PV and work to reduce risks and prevent re-exploitation, including provision of safe housing where required. If PV doesn’t meet threshold criteria for care, support or housing or has NRPF, consider international duties and potential breaches of convention or community rights. Also consider referrals to non-statutory support options.

**STEP 12**
Bi-monthly check-ups to review the PV’s assessment for at least 6 months.

Compiled by The Human Trafficking Foundation with contributions by members of the Anti-Slavery London Working Group (LWG)