



“To work in partnership, preventing abuse and ensuring excellent practice and timely responses to the safety and protection of individuals or groups within our communities”

Terms of Reference

Thurrock Safeguarding Adults Board AUDIT GROUP	
Frequency Of Meetings:	Bi-monthly – Six times per year.
Committee Chair:	Detective Inspector Essex Police
Membership:	TSAB Manager Quality and Patient Safety Nurse – Thurrock Clinical Commissioning Group Senior Practitioner – Thurrock Borough Council Chief Operating Officer – Healthwatch Safeguarding Lead – Essex Partnership University Trust Safeguarding Lead – North East London Foundation Trust Senior Probation Officer - National Probation Service Deputy Manager Process and Systems – Thurrock Council
Observers and Further Representation:	The Chair may invite additional members where an issue requires specific expertise or input.
Secretary:	TSAB Administrator and Board Manager
Quorum:	When two members from different statutory agencies are present, plus one other.

Approval:	TSAB
Date Approved:	9 March 2021
Version	V1.5
Review Date:	Annually – March 2022

Purpose

The Performance and Audit Group will act in an advisory capacity to the TSAB on the quality of Adult Safeguarding services across the statutory and provider sector.

Objectives

- To develop a consistent approach to audit and integrate a culture of audit and review into the work of the TSAB
- To lead the development and implementation of an audit programme, facilitating coordinated scrutiny of particular elements of the SET safeguarding adults guidelines in Thurrock.
- To report audit findings undertaken by this group, including those commissioned on behalf of the Group, to the TSAB.
- To oversee the implementation of recommendations that arise from the audit programme and report back to the TSAB.
- To review the TSAB Activity Report to check accuracy, identify trends and areas for further exploration.
- To escalate areas of concern to the TSAB.

Frequency

The Audit Group will meet bi-monthly.

Chair

The Chair will be nominated by a member of the Leadership Executive Group.

Membership

Members may nominate a deputy, providing they have sufficient experience and subject knowledge to scrutinise policy and practice decisions.

Accountability

- Meetings of the Audit Group will be recorded as minutes and shared with the TSAB.
- The Audit Group will report into the TSAB.
- Audit reports may be presented to the board in confidence when deemed necessary due to the sensitivity of the findings.
- In consultation with partners, the Leadership Executive Group will create a performance and audit programme for board approval. The programme can be amended or re-prioritised as issues arise, subject to board approval.